

**HAW Hamburg  
Chip Card Services Office  
Room 0.77  
Stiftstraße 69  
20099 Hamburg**

**Application for the issue of a replacement HAW Hamburg student ID card**

Ms  Mr

Title: \_\_\_\_\_

First name: \_\_\_\_\_

Surname: \_\_\_\_\_

Matriculation number: \_\_\_\_\_

Reason for application:

- 1)  change of last name (free of charge)
- 2)  electronical malfunction with visually undamaged card (free of charge)
- 3)  theft, reported to the police (free of charge) file number: \_\_\_\_\_
- 4)  theft, not reported to the police (not free of charge)
- 5)  loss (not free of charge)
- 6)  mechanical damage (not free of charge)

**In case of no. 1 through no. 3** you only need the application form, as well as a **valid ID card (EU and Switzerland only) or passport** to get a new student ID card at the Chip Card Services Office.

**In case of no. 4 through no. 6** please transfer 30,00 € to the following bank account to have a replacement student ID card issued for you:

- Account holder: HAW Hamburg
- Account number 201 015 45
- Sort code: 200 000 00 IBAN: DE78 2000 0000 0020 1015 45 BIC: MARKDEF1200
- Bank: Deutsche Bundesbank – Hamburg -

Please do not forget to quote the following details as reference: 3510102050-1 surname, first name.

Once we have confirmation that your payment has been received and the application form, as well as a **valid ID card (EU and Switzerland only) or passport**, a new ID card will be issued for you at the Chip Card Services Office.

Hamburg, (Date) \_\_\_\_\_

\_\_\_\_\_  
Your signature